



**Board of Directors Meeting Minutes
Sheraton Madison, November 7, 2009, 1:00-4:30 p.m.
Room: Creation Room**

Present: Julie Hannon (President), Stephanie Malaney, John Fischer (Executive Director), Jim Schroeder, Lisa Benz, Guy Costello (WEAC Vice-President)

Absent: Stephanie Call (on assignment for The Academy at WAFLT), Ray Heideman, Linda Riesen, Ron “Duff” Martin

- I. Call to Order/Roll Call
 - a. Meeting called to order at 1 p.m.
- II. Review Mission Statement and Ground Rules
 - a. President Hannon reviewed the ground rules and mission statement with the board members.
- III. Discuss and Approve Meeting Agenda
 - a. New Business item added to agenda – IPD Committee Charge – Praxis Exams
 - b. Motion to approve amended agenda by Schroeder, Second by Benz. Approved.
- IV. Approve Minutes from October, 2009 Meeting
 - a. Motion to approve by Schroeder, Second by Benz. Approved.
- V. President’s Report
 - a. Julie reported that she worked at the WEAC Convention in the WEA Academy exhibit booth.
- VI. Treasurer’s Report
 - a. Heideman was not present to give a report.
- VII. WEAC Board Liaison Report
- VIII. Director’s Report
 - a. WEAC Convention Exhibit Booth
 - b. Web 2.0 Tools Pilot
 - c. WAFLT – Meg Graham who teaches online courses and is developing the Spanish for Educators online course for the Academy was recognized as the WAFLT Teacher of the Year
 - d. We will be getting WEAC members in small teams to evaluate two potential distance learning courses from Medical Educational Services, Inc. out of Eau Claire.
- IX. Committee Reports
 - a. Bylaws and Policies
 - i. President Hannon reviewed the Policy Handbook being proposed for board approval. Each item that was changed was reviewed verbally and each member was able to view the document.
 - ii. Motion to approve the Policy Handbook as amended by President Hannon, Second by Schroeder.
 - b. Marketing

- i. Marketing committee has not yet met.
 - X. Old Business
 - a. UWGB PDC
 - i. Motion by Costello to approve initiating discussion with UWGB about partnership on the PDC program, second by Malaney. Approved.
 - b. READI Online Assessment
 - i. A reminder email will be resent to the board members.
 - c. Recognition Dinner
 - i. January meeting will be switched to a web conference. Date will be determined by members via email. March web conference will be kept and we will create a meeting in May and include a recognition dinner on the Friday night prior. Recognized past members will be invited to attend and bring a guest. Recognition dinner will be on May 14, 2010 and board meeting on May 15, 2010.
 - d. Survey Data
 - i. Survey data was shared.
 - XI. New Business
 - a. Viterbo
 - i. Two potential classes will be reviewed for inclusion in the WEA Academy catalog.
 - b. Educational Approval Board Institutions
 - i. There may be potential for partnership with the EAB.
 - c. NEA Academy
 - i. We may be able to present with the NEA Academy at Winter Conference.
 - d. IPD Committee Charge – Praxis Exams
 - i. John may be invited to meet with the IPD committee about this charge in February, 2010.
 - XII. Adjourn
 - a. Motion to adjourn at 2:33 by Schroeder, Second by Costello. Meeting adjourned.